

2027 59th Annual Phyllis Olson Art Fair

Art Show Policies and Rules

Friday, July 16th, 2027 12pm-7pm

Saturday, July 17th, 2027 10am-5pm

Additional Booth Rules & Limitations

Limit 2 artists per booth. Each artist must apply and will be juried separately.

- **Artists must furnish their own display elements:** tent, easels, tables, skirts, chairs, etc., and must have ample weights on their tents. **White show tent is required!**
- City Park is on the shoreline of Lake Cadillac and may be windy at times.
- Due to underground sprinkler and water system lines, **ground stakes are not allowed.**
- **Limited electricity or water** connections are available for an extra fee on a first come basis based on registration date.
- Handicapped accessibility is available.
- UNA cannot guarantee your booth location and does not accept location requests. Accepted artists from previous year MAY ask for the same booth.

Additional Application Rules & Info:

- **Artists must be present** to represent their own work for the duration of the Fair.
- **All work must be original and produced by the exhibiting artist**, or you will be asked to leave the show.
- **Only work consistent with juried images**, and with the medium for which the artist was accepted, is allowed to be exhibited.
- **Items labeled "sale"** or signs stating "on sale" or "make me an offer" etc. are **prohibited**.
- **Booth space is non-transferable.**
- **Jury fees are always non-refundable.**
- **One-half of booth fee will be refunded** if you cancel on or before **June 1**.
- After **June 1**, booth fees are non-refundable. In the event that the festival is canceled full refunds will be made available.
- **NO SMOKING** – The City Park is a SMOKE/VAPE FREE zone.

Important Dates

- **July 15, 2027** – Artists may begin setting up at noon.
 - **MUST** check into Information Booth before setting up.
 - Information Booth closes @ 5pm on Thursday.
After 5 arrivals, must wait until Friday morning to check in and begin set up.
 - Artists must be set up by 12pm Friday.
- **July 16, 2027** – Booth **MUST** be set up by 12pm.
 - Coordinator will check booth and remove artists if necessary if work does not comply with submission standards and integrity of show. Artist must pack up and leave park immediately if directed to leave.
 - **Booths that are set up and ready will be checked beginning at 8am on Friday morning.**
 - **No booth may be dismantled before 5 p.m. on Saturday** unless instructed to do so. NOT invited back if you tear down before 5.

SHOW HOURS: July 16, 17, 2027

Friday 12 p.m. - 7 p.m.

Saturday 10am-5pm

Security will be provided for Thursday & Friday night, 8pm-8am on Thursday and 7pm-8am on Friday night.

Product Requirements

- **ALL work must be original.**
- **NO buy/sell, imported or bazaar items.**
- **NO items made from kits or assembled from commercially pre-made or mass-produced components.**
 - **NO items made by embellishing purchased, commercially manufactured items.**
- **Exhibitors violating these requirements will be asked to leave, and will not be invited to return.**
 - **No commercially manufactured art tiles, note cards, mugs or similar items.**
 - **Artists must include an artist process statement** with each medium application.

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Art Fair Policies & Rules Continued

Check In

- All exhibiting artists are required to **check in at Information Booth PRIOR to set up.**
- You will NOT be notified of your booth # prior to check in.
- Artists will be asked to **verify vehicle and trailer licenses at check-in. Place parking permit on dash drivers side. (Located in Artist Packet)**
 - **Artists must park at designated off-site lots** during the art fair. Artist parking in customer parking is not permitted. Public Parking is limited.
- Unload your vehicle and then park in designated artist parking off site. (See map in artist packet)
- **Artists are responsible for their own Michigan Sales Tax license and payments.**
 - **Do NOT drive vehicles** on city park lawn or sidewalks or Lake Street.

LEGAL AGREEMENT

- By applying, you agree to abide by the Policies and Rules of the Annual Cadillac Festival of the Arts Phyllis Olson Art Fair.
- Artist booths will be visited throughout the fair to ensure compliance.

Paying Booth Fees By Mail

Checks must be made out to Up North Arts and mailed to:

Up North Arts, Inc
601 Chestnut Street Suite C
Cadillac, Michigan 49601

Checks **MUST** arrive by May 1, 2027

Notable Points

- Acceptance into the Fair gives Up North Arts permission to use artist's information and images for publicity purposes only.
 - Cadillac Arts Council, Up North Arts and the City of Cadillac shall not be held responsible for any loss or damage to artwork or personal property of any kind. Overnight security is provided on Thursday 8pm-8am Friday and Friday night from 7pm-8am Saturday, but we cannot guarantee against loss.
 - Any problems should be brought to the attention of the Fair Coordinator at the Information booth.
- Disrespectful or hostile behavior to others is grounds for disqualification.**
- Up North Arts has the right to remove any exhibitor during the Fair who does not abide by rules, or displays items not consistent with juried images.

Weather Precautions and Alterations

Should a weather event occur before, during or after the show, artists will be notified.

NO REFUNDS WILL BE ISSUED

Any damages that may occur are not the responsibility of the show or its entities.

Artist is responsible for securing their tent and wares properly in case of inclement weather.

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Art Fair Policies & Rules Continued

Categories If you have more than one medium, you must apply for each separately (limit 3 media per booth).

- **Clay** – Functional items such as plates, mugs, bowls; decorative items such as vases, tiles, wall hangings, etc.
- **Digital Art** – Any original work in which the artist's own original image or multiple imagery was created, manipulated and executed by the artist using the computer. (Note: Digital photo editing within the confines of what could be achieved in a traditional darkroom is allowed in the photography category.)
- **Drawing/Painting** – Original, two-dimensional work created with pen, pencil, pastel, chalk, graphite, charcoal, wax crayon, colored pencil; acrylic, oil, egg tempura, gouache, watercolor, etc.
- **Fiber** – Wearable or non-wearable items crafted from fabric, weaving, paper, quilts, batik, etc. Sewn items cannot be mass-produced. Please indicate production methods in your artist's process statement (e.g., do you cut and sew your own patterns, and is the material you use in your work handmade, recycled or purchased?). Factory-produced items are not accepted, regardless of additional modification or enhancement.
- **Glass** – Original functional or non-functional work created in glass by the artist by glass blowing, lampworking, molding, casting, fusing, cutting, etc. No commercial forms or mass produced items are permitted.
- **Jewelry** – Due to the high number of entries in this category, the jury will seek items that are mostly handmade and unique in design. No commercial casts, molds or mass-produced items. Artists must provide additional information in their artist's process statement (e.g., are elements such as beads and findings created by the artist or were they purchased from another source). **Jewelry may only be displayed if it is juried into the fair even if it makes up only a small portion of the display.** For example, if your main category is glass and you intend to also sell glass jewelry, you must apply in both glass and jewelry categories.
- **Leather** – Items that are fine crafted, hand tooled and hand sewn, created from original patterns designed by the artist. This includes bags, belts, hats, purses, apparel, etc. Please indicate production methods in your artist's process statement.
- **Metals** – Functional use and/or decorative items such as bowls, candlesticks, sculptures, etc.
- **Mixed Media/Collage** – Original two- or three-dimensional artwork that incorporates one or more type of medium to create the entire piece. • **NOTE:** Mixed Media/Collage category does not mean you can have a variety of media in your booth. It means your individual art pieces are comprised of more than one medium. If you have multiple kinds of artwork, you need to apply for each medium separately (maximum of 3). See second bullet under Jury Fee & Application Instructions.
- **Other** – Includes original high quality artwork that does not fit in any of the listed categories. No food products are permitted.
- **Photography** – Photographic prints or other photographic work created from the artist's own original negative or digital camera file. Exhibitors must disclose both their creative and printing process, and digital manipulations, in the process statement to the jury. If the artwork is primarily done digitally it should be entered under the digital art category.
- **Printmaking** – Items created manually using plates, stones, screens, etc. Items must be hand pulled original prints.
- **Sculpture** – Three-dimensional works of art created in any medium through carving, modeling, welding, or otherwise producing figurative or abstract works.
- **Wood** – Original functional and decorative works that are hand tooled, built, turned or carved such as bowls, boxes, furniture, etc.



Artist Entrance Form

Keeping Our Event As Safe As Possible

This form **MUST** be filled out and presented to the parking attendant for admission to city park area.

Print this form, fill it out and bring it with you.

Present this completed form along with your photo ID to the parking attendant.

It will be checked against their list of approved artists.

You will then present it again at the information booth where it will be kept on file.

Artist's Last Name _____

Artist's First Name _____

Vehicle Model/Color _____

Vehicle License Number/State _____

Trailer Model & Color _____

Trailer License Number/State _____

Contact Phone Number: _____

Alternate/Booth Partners phone #: _____

Alternate/Booth Partners name: _____

In Case of Emergency Contact: Name _____

Phone #: _____