

Submit Only One Class Per Form

- Open, download & *Save the PDF to your computer first.*
- *Then open it from where you saved it, and click "add text" at the top of the page.*
- *Save it again to your computer, complete & email back to us as an attachment.*



Teacher Class Proposal Form for Up North Arts

<https://upnorthartsinc.com/teaching-staff/>

Fill this PDF in online and email to classes@upnorthartsinc.com

Or print and mail to:
Up North Arts
Attn: Classes
601 Chestnut Street, Suite C
Cadillac, Michigan 49601

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|--|--|--|---------------|--|--|
| First Name | | | Last Name | | |
| Phone: | | Email: | | | |
| Address | | | | City: | |
| State: | | | Today's Date: | | |
| References (3) Names/Emails/Phone #'s | | | | | |
| Class Title: | | | | | |
| Course Description: | | | | | |
| Maximum # of students you are willing/able to teach in one class | | Materials Fee Students will pay you at beginning of first class: | | What will students Receive for that fee? | |
| Is class designed for: Beginner Intermediate Advanced All Levels | | What, if anything should students bring to class? | | | |

TEACHING FEE AND PREFERRED DATES YOU WANT TO TEACH

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|---|--|--|--|
| What is your fee per hour to teach? (NOT PER STUDENT) | | Your fee will determine the cost of the class to students. We use a formula to determine class fees based on your hourly rate. If you have questions, please contact us. We will let you know what the class fees will be before it's listed on our website. | |
| What date(s) are your first choice to teach? | | What times are your first choice to teach? (Example: 4pm-6:30pm) | |
| Is this class a one time class? | | If class is NOT a one time class, how many sessions/weeks is this class? | |

Send 3 images of project that will be completed in class to classes@upnorthartsinc.com

Images MUST represent what students will be doing in class.

Submitted images must be original thought of artist. Images should not be copyrighted by another artist, other than you. We use your images for advertising and promotion and we do not want to be put into a position of violation of copyright laws. If you have any questions, please let us know.

Someone from our programming staff will get back to you. Expect to possibly provide additional photos of the project you are proposing. We thoroughly vet our teaching staff and volunteers for the safety of our students and staff.

Questions? Email classes@upnorthartsinc.com